**Congress 11th Family Medicine Forum**

Mostar, Bosnia and Herzegovina

Nov. 18.-20.2022

INSTRUCTIONS FOR WRITING AND SUBMITTING POSTER PRESENTATIONS OF CASES REPORT

Deadline: Nov. 5.202

Acknowledgment of receipt: Nov. 10.2022

Poster preparation

Due to the hybrid nature of the congress, we only accept electronic posters (e-posters) in PDF format. Printed posters or photos of printed posters will NOT be accepted.

The poster should be a clear visual representation of your work and should include:

Poster title

Names of authors, co-authors, affiliates, email contact of the author

Poster size and format

• The poster must be submitted in PDF format.

• It is recommended that you make your own poster in PowerPoint (landscape or portrait) and then save it as a PDF document.

• The e-poster is limited to 7 PPT slides.

• Please use CAPITAL and lowercase letters for general content because text with only CAPITAL letters is difficult to read. It is recommended to use the style 14 Times New Roman font for the content of the poster.

• Make sure there is enough contrast between the text color and the background of the poster.

• The text and presentation should be in the languages of the BIH people or in English.

Poster content

Title slide (title, author names and affiliations), Introduction, Case Description, Discussion, Conclusions, and References (5 selected). A brief introduction usually describes the context of the case and explains its relevance and importance. When describing a case, follow the basic rules of medical communication by describing in a series a medical history, physical examination, diagnostic tests, and the patient’s progress, treatment, and outcome. The main purpose of the discussion is to consider why decisions were made, to draw lessons from the case, and to present evidence from the literature. Keep in mind that the best poster presentations of a case are those that clearly and concisely present a small number of problems (even just one).

Try to make the text easy to read and concise. The poster should have a clear message, and the logical layout and essence should be easy to understand. Avoid using whole sentences, preferring to use short text in the format of enumeration characters.

Illustrations are the most important part of the poster and will attract the most attention. Tables and graphs are the easiest to read. Illustrations with explanations should be used instead of text whenever possible.

Use only images and do not embed videos or animations in your poster.

Try to use the space on your poster as creatively as possible, to attract the audience and make sure that the pictures are easy to understand.

The expert jury will select the top 10 best poster presentations that will receive adequate awards.

Send posters to the email address: [fam.med.forum@gmail.com](mailto:fam.med.forum@gmail.com)

Organizing Committee